



Tender ID	AMR201905020
Date	23/05/19

SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD., (SBIIMSPL),

(WHOLLY OWNED SUBSIDIARY OF SBI)

AMARAVATI CIRCLE OFFICE

INVITES APPLICATIONS ON BEHALF OF

STATE BANK OF INDIA

AMARAVATI LOCAL HEAD OFFICE,

GUNFOUNDRY, HYDERABAD

EMPANELMENT OF PEST CONTROL AGENCIES

SBIIMSPL on behalf of State Bank of India proposes to empanel agencies for Pest Control for Offices/Branches of Andhra Pradesh State, Hyderabad.

Further details and application forms can be downloaded from our Bank's website <https://bank.sbi> under **PROCUREMENT NEWS**. Agencies having registered office/branch office in Andhra Pradesh/Telangana/Yanam (puduchery) only should apply.

The agencies with necessary experience in the respective areas will be considered for empanelment. For each category of work, separate application in sealed cover with application fees superscribing nature and category of work to be submitted by 3:00 PM on 25.06.2019.

In complete applications as well as the applications not submitted in the given format are liable to be rejected. Bank reserves the right to reject any or all the applications without assigning any reasons.

This document consists of the following:

- (a) Notice inviting applications for empanelment of consultants, contractors, Electrical and Fire Auditors
- (b) General rules and instructions to the intending applicants
- (c) Category of empanelment
- (d) Scope and eligibility criteria for each category.
- (e) Application format for empanelment

**Vice President,
SBIIMSPL,
Amaravati Circle Office.**

NOITICE INVITING APPLICATION

SBI Infra Management Solutions Pvt Ltd. On behalf of State Bank of India, Amaravati Local Head Office, Hyderabad invites applications from the eligible agencies for empanelment of Contractors, Consultants for various Trades/Categories of works for Andhra Pradesh State and Yanam Territory (Amaravati Circle) as per the following schedule invites.

1	Name of the work	EMPANELMENT OF PEST CONTROL AGENCIES FOR ANDHRA PRADESH STATE & HYDERABAD
2	Cost of Tender Documents	<p>Rs 1000/- to be paid through SB Collect Payment Portal to be paid through State Bank Collect ONLY as detailed under;</p> <p>1) login https://www.onlinesbi.com</p> <p>2) Select SB Collect from Top Menu, click the check box and "Proceed"</p> <p>3) Select "All India" in "State of Corporate/Institution" & Select "Commercial Services" in "Type of Corporate / Institution" then "Go"</p> <p>4) Select " SBI Infra Management Solutions pvt. Ltd" in Commercial Services Name and "Submit"</p> <p>5) Select "Tender Application Fee" in "Payment Category" and enter the "Tender ID" exactly as given in first page top of this tender(characters in upper case only).</p> <p>6) Fill up all fields such as email, GST No., Mobile No, Vendor/Firm Name etc and make payment.</p> <p>2) Proof for crediting the amount i.e. Receipt / Unique Reference No. should be enclosed.</p>
3	Date and Time where tender forms are available	<p>Available from 23.05.2019 to 25.06.2019</p> <p>at https://bank.sbi Procurement news.</p>
4	Time and last date of submission of application	Up to 3.00pm on 25.06.2019
5	Place, Time& Address for submission of application /telephone no/email address.	<p>Up to 3.00 pm on 25.06.2019</p> <p>Tender fees credit proof & application physically at the Address:</p> <p>SBI Infra Management Solutions Pvt. Ltd. Amaravati Circle Office 2nd Floor, SBI Amaravati LHO Building, Gun foundry, Abids Hyderabad – 500 001 Ph : 040-23387364, 365 e- mail id : headand.sbiims@sbi.co.in</p>
6	Date, Time and Place of opening of applications	<p>On 25.06.2019 at 4:00 PM</p> <p>SBI Infra Management Solutions Pvt. Ltd. Amaravati Circle Office 2nd Floor, SBI Amaravati LHO Building, Gun foundry, Abids Hyderabad – 500 001 Ph: 040-23387364, 365</p>

		email id : headand.sbiims@sbi.co.in
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SBI has the right to accept/reject any/ all empanelment application without assigning any reasons.

**Vice President,
SBIIMSPL,
Amaravati Circle Office.**

GENERAL RULES AND INSTRUCTIONS TO THE INTENDING APPLICANTS:

The empanelment of Consultants and Contractors is proposed for the Civil, electrical, interior works and other allied works of routine nature in the Branches and offices of the Bank. Generally, the routine works of the Bank are awarded by calling for competitive tenders/quotations from the empanelled contractors/suppliers.

The document as detailed above have to be duly filled in and completed in all respects and submitted by the intending applicants within the stipulated date and as per the instructions given in the Notice inviting applications. The details of the applicants and their experience shall be furnished in the prescribed "Application Format" only. Wherever required and if the space provided is not sufficient, particulars can be furnished in Annexure but such details shall be clearly mentioned in the respective columns of the Application Format. Applicant shall enclose latest copies of brochures and technical documentation giving additional information about the applicant. Each page of the document shall be duly signed by the Applicant or their authorized representative. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussion, conferences or site visits will be reimbursed by the Bank.

Documentary proof with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. In this regard, copies of the work order and completion certificate must be submitted (Copies of the documents should be attested by the concerned authorities/ Gazetted Officer). Incomplete application or applications without proper proofs for establishing their credentials will be summarily rejected and so correspondence will be entertained in this regard.

If the application is made by a partnership firm, a certified copy of the partnership deed, current address of the firm and the full names and current addresses of all the partners of the firm shall also accompany the application.

If the application is made by a limited company, it shall be signed by a duly authorised person holding the power of attorney for signing the application in which case certified copies of the power of attorney and the certification of incorporation, Memorandum of Articles of Association shall accompany the application.

The empanelment shall be made for a specific category. However, contractor empanelled in higher category shall be eligible for works in the lower category. Contractors empanelled for new works(civil) will also be considered for repair/renovation work in the appropriate category

The evaluation will be based on the experience of the consultants/ contractors/ vendors and their financial capabilities and may also include inspecting the works furnished by them for which, necessary co-ordination shall be made by them. Based on the details furnished and inspection of works, eligibility criteria, the consultants / contractors / vendors will be empanelled. Decision of the Bank regarding selection/ rejection for empanelment will be final and binding and no further correspondence will be entertained. The empanelled contractors will only be informed by post.

If, information and details furnished by applicants are found to be false at any time in future or any information withheld, which comes to the notice of the Bank at a later date, the empanelment of such applicant will be cancelled immediately.

The Bank reserves its right to reject any/or all the applications without assigning any reasons thereof.

The bank has right to add or remove the contents in the application till the last date of application by way of corrigendum.

APPLICATION AND ANNEXURES FOR EMPANELMENT OF AGENCIES / CONTRACTORS FOR PEST CONTROL

1	Name of the contractor/Agency/Firm.	
2	Address	
	Phone No.	
	a) Land Line with STD code.	
	b) Mobile	
	c)Email- ID	
3	Year of Establishment	
4	Status of the firm whether company/ Firm/ Proprietary.	
5	Name of the Director/ Partners/ Proprietor	
6	Whether Registered with Registrar of the Companies/Registrar of firms. If so, mention number and date.	
7	Name and address of Bankers.	
8	Whether registered for GST, if so, Registration No and date.(enclose copy)	
9	Whether an assesses of Income Tax, if so, mention PAN number.(Furnish copies of I.T. Clearance certificate.)	
10	Whether Registration / Obtention of licence from State/Central Govt. Authorities e.g. labour dept, ESIC, etc. are in place(enclose copy)	

11	If you are registered in panel of organization/ statutory bodies such as CPWD, PWD, MES, Banks etc. furnish their names, category and date of registration.	
12	Detailed description of high value of three works done during last 7 years, as per the criteria given. (i.e. name of organization, value of work done and date of completion) Copies of work orders, completion certificates must be enclosed.	
13	Annual turnover for the last 3 years	
14	Names and addresses of the persons who will be in position to certify about the quality as well as performance of your organization.	
15	Whether willing to work anywhere in State of Andhra Pradesh or mention places where you are willing to work.	
16	Application Fee details Amount(Rs.) DD/Banker's Cheque No. Name of Bank Date	
17	Declaration regarding near relatives working in the Bank	

I hereby confirm that all information, particulars, copies of certificates & testimonials in connection with my empanelment are correct and genuine. I am, therefore, liable to face appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine.

Signature with seal

Place:

Name:

Date:

Note: Enclose certified Xerox copies of all relevant documents in support of the information furnished above.

WORK COMPLETED DURING THE LAST SEVEN YEARS

ANNEXURE I

Name of the work and location	Contract Amount	Date of Award	Stipulated Date of Completion	Actual Date of Completion	Name & Address Of Client	Name & Phone Nos Of client's Contact Person	Name, Address & Phone nos. of Architect

Please attach evidence like copy of award letter and completion certificate given by client / architect. Please also attach colored photographs of completed work.

WORKS ON HAND

ANNEXURE II

Name of the Work and Location	Contract Amount	Date of Award	Stipulated Date of Completion	Present Status	Name & Address of Client	Name & Phone Nos Of client's Contact Person	Name, Address & Phone nos Of architect